



CITY of LAS VEGAS

Department of Human Resources

OPEN (Job Code 1079571010)
MEDICAL SERVICES PHYSICIAN
APPROXIMATE MONTHLY SALARY RANGE: \$6,769 to \$12,572

OPENING DATE: January 25, 2010 at 8 a.m.
FILING DEADLINE: Open Until Filled

LAS VEGAS CITY
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HUMAN RESOURCES
F. CLAUDETTE ENUS

(Please attach a copy of any required license(s), certificate(s) and/or degree to your application)

For a college or university degree earned outside of the United States please attach certification indicating your degree is equivalent to a degree earned at a regionally accredited U.S. institution.

We are currently recruiting for the position of Medical Services Physician. This is an Appointive (Non-Civil Service) position. **INCOMPLETE, OUTDATED, UNDATED OR UNSIGNED APPLICATIONS WILL NOT BE PROCESSED.**

MINIMUM QUALIFICATIONS: Unless otherwise noted, minimum requirements must be met at the time of application filing. Possession of a Nevada license to practice medicine as an MD or DO on the date of application. Possession of Advanced Cardiac Life Support Provider certification from the American Heart Association on the date of application. Three years of experience in occupational medicine or emergency medicine or critical care is required. Experience with cardiac stress and aerobic fitness testing is preferred. Experience in sports medicine is highly desirable.

SELECTION PROCESS: Interested and qualified applicants must submit a **CURRENT** city of Las Vegas application and a detailed resume by the filing deadline at the city of Las Vegas, Department of Human Resources, Second Floor of City Hall, 400 Stewart Avenue or you can download an application from our website, www.lasvegasnevada.gov. **The selection process will consist of a review of all applications and resumes with only the most qualified participating in an interview. Final candidate selection will include hiring interview (if applicable).** Any individual offered employment will be required to pass a pre-employment hair drug test and complete background check. Some positions may require preliminary background checks.

Duties may include, but are not limited to the following:

ESSENTIAL FUNCTIONS: Conduct medical evaluations of Fire and Rescue employees in adherence with department Standard Operating Procedures, using examination forms as prescribed by the Nevada Division of Industrial Relations; provide counseling and maintain documentation on deficits or predisposing conditions as required by NRS 617.455 and NRS 617.457; maintain records on all medical physical examinations and wellness evaluations; provide information pertaining to annual examination results to appropriate Human Resources staff as requested. Perform pre-placement physical exams for firefighter applicants in accordance with NFPA 1582. Prescribe the initial supply of medications only, to Fire and Rescue employees, for wellness-related conditions only, such as cholesterol lowering and smoking cessation. Guide, direct, and advise Fire and Rescue employees with regard to their health, fitness and suitability for duty as required. Determine whether an individual is physically and mentally able to perform essential job duties, as identified in NFPA 1582, Chapter 5, without undue risk of harm to self or others. Assist in monitoring the effects of exposure to specific biological, physical, or chemical agents. Perform consultations for firefighters with infectious exposures to HIV, Hepatitis A, B and C, tuberculosis and others, and coordinate testing, treatment and follow-up. Detect changes in an individual's health that may be related to harmful working conditions. Detect patterns of disease in the work force that might indicate underlying work related problems. Provide the employee with information about the relationship between applicable occupational hazards and his/her current health. Prepare a variety of reports required by statute, city policy, other regulations, or as requested by department and city management. Develop and revise procedures regarding medical monitoring and fitness maintenance. Comply with federal, state, and local requirements. Participate in research projects in firefighter medicine. Develop and maintain the Fire and Rescue strategic Health and Wellness plan.

SEE REVERSE FOR MORE INFORMATION

MEDICAL SERVICES PHYSICIAN

Job Code 1Ø79571Ø10

You may be evaluated on your:

Knowledge of: Principles, practices and procedures of modern physical exams. Operation of aerobic fitness equipment, tools, devices, facilities and their proper use. Hazardous materials toxicology. Communicable disease with respect to emergency medical personnel. Patient diagnostic tools, equipment and tests. Proper techniques of cardiopulmonary resuscitation (CPR). American College of Sports Medicine's Guidelines for Exercise Testing and Prescription. Proper techniques of Advanced Cardiac Life Support. Applicable requirements of NRS 617. Applicable requirements of NFPA 1500. Applicable requirements of NFPA 1582. Requirements of Fire Service Joint Labor Management Health and Wellness Initiative. Data required to complete IAFF Death and Injury Survey. Accepted medical safety and infection control practices. Equipment and testing procedures used in cardiac evaluations. Interpretation of cardiac test results. Standard format for medical documentation. Basic medical reporting and statistical analysis. Principles and procedures of medical record keeping. Pertinent federal, state and local laws, codes, regulations.

Ability to: Properly use patient diagnostic tools, equipment, and tests. Make appropriate decisions based on available information. Learn, apply and comply with pertinent city and departmental policies and procedures. Operate medical testing equipment. Interpret medical lab test results. Initiate emergency care if needed during the course of a physical, while waiting for assistance. Communicate effectively with a variety of individuals from various socio-economic, ethnic and cultural backgrounds. Communicate clearly and concisely, both orally and in writing. Establish and maintain effective working relationships with those contacted in the course of work. Maintain effective audio-visual discrimination and perception needed for: *making observations; communicating with others; reading and writing; and operating assigned equipment.* Maintain mental capacity, which allows the capability of: *making sound decisions; effective interaction and communication with others; and demonstrating intellectual capabilities.* Maintain physical condition appropriate to the performance of assigned duties and responsibilities, which may include the following: *sitting for extended periods of time; and operating assigned equipment.*

Persons with disabilities may request a copy of this announcement in an alternative format or make necessary testing arrangements through the Personnel Services Division at (702) 229-6315.